

How VRBS Reimburses Your Travel Costs 2021

When you come to the SRC meeting, VRBS will pay your travel expenses. At the meeting, you complete a travel voucher form, and VRBS will send you a check for your expenses within a month. The rates of reimbursement are the same as the state employees use. You can refer to Department of Administration website for the travel costs: <https://doa.mt.gov/employee-travel>.

Other Costs

VRBS will reimburse the actual cost of your public transportation. Bring a receipt to SRC staff liaison.

If you need a personal attendant, driver, etc., VRBS will reimburse you for the cost according to the VRBS Reimbursement Policy.

If you are not a state employee, VRBS will pay you an honorarium of \$50 for each meeting day.

Receipts are needed for everything except meals and mileage.